



Rocklin Alternative Education Center



Home of Rocklin Independent Charter Academy and Victory High School

Skott Hutton, Principal

Rhonda Law, Counselor

Julie Casler, Counselor

Acknowledgement of School Policies

For the safety and well-being of all students, we have established a series of policies and code-of-conduct procedures defined in the Victory High Student Handbook, to which all students attending VHS must adhere to. For your benefit, the following is a summary of the key policies and procedures. Please initial after each section, indicating that you have read and understand the policy.

Closed Campus Policy

In order to maintain the safety of all students, Victory High is a closed campus. This means that at no time may any student exit campus without permission.

- Leaving without permission, for any reason, will be deemed a “cut”.
- If you must check your child out for an appointment or illness, you must come to the administration office to sign them out. **Phone call excusals are not permitted.**
- Lunch Delivery ~ to maximize teaching time and minimize disruption, parents; if you are bringing lunch to your child, it must be delivered to the administration office no later than 12:10 PM as food is not permitted in the classroom following the lunch period. A representative from the office will then notify your child that their lunch has arrived. Please do not deliver lunch directly to your child.

Parent Initials: _____ Student Initials: _____

Cell Phones/Electronics Use Policy

In order to maintain a learning environment that is free of distractions, cell phones and any other electronic devices may not be used while in class (unless teacher has granted permission) and they must be powered off during that time.

- Parents, if you need to reach your child during the day, please contact the office and a school representative will relay a message to your child.
- Students must leave their cell phone with their respective teacher in order to receive a Hall Pass for the restroom.
- Cell phones can be used during lunch and during transition between classes. Students found using their phone while outside of that time, will have their phone confiscated per the Code of Conduct Guidelines.

Parent Initials: _____ Student Initials: _____

Cutting Class

As a deterrent, any student “cutting” three classes within a Saturday School window (approximately two weeks), will be assigned Saturday School. A “cut” is defined as a missed class period, without a parent excusal within three days of the missed class. Saturday school is scheduled from 8:00 AM to 12:00 PM at Victory High. Students assigned to Saturday School must attend as scheduled; no excuses will be accepted. If a Saturday School is missed, the student will be assigned On Campus Suspension (OCS) for one day, the following week. Students will still be required to serve Saturday School, during the next scheduled session.

Parent Initials: _____ Student Initials: _____

Code-of-Conduct Policy

All students will conduct themselves in a respectful manner at all times while on the Rocklin Alternative Education Center campus. Code-of-conduct policies are identified in the Student Handbook but if you have questions about a particular conduct, please don’t hesitate to ask. Failure to adhere to these policies may result in one or more consequences as outlined in the Student Handbook.

Parent Initials: _____ Student Initials: _____

My child and I have read the Victory High School handbook as well as the key school policies summarized above and fully understand them. We understand that my child’s attendance is adversely affected for any behavior that includes but is not limited to: disrespect, defiance, repeated violation of school policies, or disruption of the learning environment.

Parent Signature: _____

Student Signature: _____

Date: _____

Date: _____