

Victory High School Graduation Portfolio

The graduation portfolio is a 5 credit graduation requirement for the Rocklin Alternative Education Center. Our hope is that by completing these sections below, you will come to a better understanding of what path in life you will take. Each assignment listed below is to help you determine your education and professional path as well as give you the tools to be successful after you graduate from our program.

ASSIGNMENT

TEACHER SIGNATURE

1) **Online Career Strengths/Skills Assessment**

- Schedule your assessment in the office
- Options include ASVAB

2) **Choose 2 Careers you are interested in**

- Career 1: _____
- Career 2: _____
- Does not have to be based on ASVAB results
- Can choose from any field.

3) **Research Worksheets**

Worksheet 1

Worksheet 2

4) **Research Essays:**

Essay 1

Essay 2

5) **Response to Interview Questions**

6) **Mock Interview**

- Schedule to be interviewed by Rotary/Kiwanis members
- Sign up in Main Office

7) **Resume**

8) **Letter of Introduction**

9) **Standard Application for Employment**

10) **Budget Planning**

- Access website: <http://www.cacareerzone.org/budget/index>
- Click "Reality Check": Take honest assessment of future goals
- Print: "Total Expenses" worksheet

11) **Assist A Grad Essay**

12) **Submission of PowerPoint to Advisor**

13) **Oral Presentation of PowerPoint**

14) **Published Portfolio (Final Steps)**

- In a 3-ring binder or report cover.
- Must look professional.
- **Mandatory**: Confirmation of saved electronically for future use!
