

Victory High School 2024-25 Student Handbook



Present ~ Respectful ~ Integrity ~ Disciplined ~ Empathetic

Mission Statement

The mission of Victory High School, a leading center of excellence for unique student opportunities, is to ensure each student reaches their full individual potential academically, socially, and emotionally as well as discover their purpose and passions through a school community distinguished by:

- Focusing on individual student learning objectives, college and career goals and life skills
- Providing a safe environment for academic, social and emotional needs, including reduced class sizes
- Cultivating discovery and advocacy for self and others, through constructive risk taking
- Respecting diversity and promoting positive peer and community relationships

Expected School-wide Learning Results (ESLR's)

- Achieve academic **Competence** by meeting state content standards in all subjects and by completing all required courses.
- Become **Communicators** who convey significant messages verbally, in writing, and through use of appropriate technology in academic and non-academic settings.
- Become **Citizens** who willingly volunteer, respect other cultures, and are responsible members of society as evidenced by good attendance and behavior in a safe and supportive environment.
- Become **Career Seekers** who demonstrate interpersonal skills through graduation portfolio requirements (Job survey, career research, interviews, resume, Letter of Introduction, job application, project presentation, research paper, and interview).

SCHEDULES OF VICTORY HIGH SCHOOL

Monday – Thursday Bell Schedule

Period 1	9:00 - 9:45
Period 2	9:47 - 10:32
Nutrition	10:32 – 10:40
Period 3	10:42 - 11:27
Period 4	11:29 - 12:14
Lunch	12:14 - 12:46
Period 5	12:48 – 1:33
Period 6	1:35 – 2:20

Friday PRIDE Bell Schedule

Period 1	9:00 - 9:35
Period 2	9:37 – 10:12
Nutrition	10:12 – 10:20
Period 3	10:22 – 10:57
Period 4	10:59 - 11:34
PRIDE	11:36 – 12:14
Lunch	12:14 - 12:46
Period 5	12:48 – 1:33
Period 6	1:35 – 2:20

Minimum Day Schedule

All students are on campus from 9:00 AM – 12:14 PM

*Minimum Days are noted on the Victory High School Calendar

Principal - Skott Hutton
Counselor – Lil Dale
School Office Hours: 8:00 AM – 4:00 PM
3250 Victory Drive
Phone: (916) 632-3195 Fax: (916) 632-8630
<http://vhs.rocklinusd.org>

- The number of classes assigned to students will depend on the Grad Plan and credits required to graduate.

Credit Earned in Classes

Victory is a quarter-based system which calculates Time on Task to determine credits
If passing, credit is calculated by totaling the number of days of attendance and participation in class.

- .25 credit given for every 3 days of attendance/participation
 - 12 Days = 1 Credit, 24 Days = 2 Credits 36 Days = 3 Credits 48 Days = 4 Credits
- All tardies, excused/unexcused absences, non-participation days directly impact credits earned
 - 3 tardies equates to the subtraction of one attendance day (1/12 of a credit).

PRIDE

Panther PRIDE is a means by which we reinforce the character traits we believe are most critical for students to be successful during their time at Victory High, and long after they have graduated. PRIDE is an acronym for **P**resent, **R**espectful, **I**ntegrity, **D**isciplined and **E**mpathetic. Students who demonstrate these traits are recognized daily and honored every Friday. Additionally, during our Quarterly Awards Assembly, students from each classroom, by period, are recognized for exhibiting these same traits.

“Outside Credit” = Edgenuity

Edgenuity is the district adopted online curriculum, used to earn additional credits if required.

- Students are assigned Edgenuity by their subject matter teacher.
- Work can be completed outside of school hours and/or during designated PRIDE Period classes.
- All exams are taken in the presence of a teacher (arranged before/after school at agreed upon time)

Work Experience: 34 hours = 1 Elective Credit

- Requires maintaining a job.
- Schedule meeting with Site Counselor to verify hours and issue credits, via Site Secretary
- Must maintain 95% attendance and be in good academic standing.

Community Service: 12 Hours = 1 Elective Credit

- Five credits max can be earned each quarter (including 5 credits in Summer & 5 credits for PE)
- Must have prior approval signature from Counselor/Principal prior to earning hours.
- Must be volunteer work (without pay) for organization that helps in community (not a business)

PRIDE Period

- Added period to accommodate a variety of social, academic and extra-curricular activities.
 - Guest speakers, College presentations, Social-emotional curriculum or related activities, Quarterly Awards assemblies, School presentations, Grad Portfolio work, Grad Plan review, make up assignments, academic intervention, Edgenuity, etc.

A Victory Diploma is a High School Diploma

- Victory diploma qualifies for admission to: Community Colleges, some private colleges, Military, and *most* trade schools.

LIST OF GRADUATION REQUIREMENTS: (200 Credits)

Language Arts (40):	LA I (10)	LA II (10)	LA III (10)	LA IV (10)
Social Science (35):	Geography (5)	World History (10)	US History (10)	Gov't/Econ (5 each)
Mathematics (20):	Math Elective (10)	Integrated Math I (10)		
Science (20):	Physical (10)	Life (10)		
Physical Ed. (20)				
VAPA (10)				
Technology (5)				
Health (5)				
Electives (40)				
Grad Portfolio (5)				

- Assignments/projects include identifying career goals, creating a resume, conducting mock interviews, etc.
- Students receive assistance in career exploration, college and vocational readiness, technical planning, scholarship/financial-aid information, employment skills, military information, work permits and other related activities.

Most Popular Activities

ASB: (Associated Student Body): Plans field trips, class competitions & activities, Talent Show, etc...

- **Credits:** .25 Elective Credit for every 6 lunch meetings attended
 - Additional credit given for outside time spent on ASB sponsored activities

Interact (Rotary based club): Community Service opportunities on campus and throughout the community.

- **Credits:** .25 Elective Credit for every 6 lunch meetings attended
 - Community Service hours given for outside time spent on sponsored activities.
 - Blood Drive, Food Drive, Hooked on Fishing, Holiday Gift Baskets, Assisting at Homeless & Convalescent Homes.

Journalism: Annual yearbook creation and coordination

Elective Course Descriptions

(for more details, please follow this [link](#))

Personal Finance (counts towards Elective credit)

Have you ever wondered:

- what a credit score is or why you should care about it?
- what the difference is between a savings account and a money market?
- why a check sometimes has to 'clear'?
- if your interest rate should be high or low?
- if I can build a credit history with a debit card?

Or maybe you:

- want to learn about auto loans and how to NOT get taken advantage of when getting one?
- dream about being financially independent but don't know how to get started?

Come join Personal Finance to answer these and many more financial questions. Prepare yourself for your future with sound financial information and join in discussions about the best way to handle money, debt, credit, taxes, and much more.

Journalism- Broadcast (counts towards Technology, VAPA or Elective credit)

This is a class dedicated to keeping Victory High School up to date on all the going's on around campus. A daily broadcast is put out highlighting upcoming events and important announcements. There are also "Campus Life" features, such as students' thoughts on things around campus and features on staff and school. In Journalism, students will learn script writing, filming, editing, and how to operate all the associated equipment used in producing the VHS Daily Broadcast. This is a student-centered, hands-on class, that allows for creativity and technical skills development.

Journalism- Yearbook (counts towards Technology, VAPA or Elective credit)

We are excited to bring forth a student driven, unique, and special yearbook that will memorialize everything from this school year. Students will be assigned pages based on their requests, and then will work to build and complete that page. They will do everything from formatting, to taking pictures, to writing the captions. In this class students will learn technical skills using the chosen yearbook platform, as well as using DSLR cameras, editing photos, and working with layouts and how to build dynamic yearbook pages.

Art (counts towards VAPA or Elective credit)

This class explores growth and development in art through craft, critical thinking, collaboration, and communication. Students will learn how art is used throughout history to illustrate expression and creativity. Areas of focus include but are not limited to: drawing, sketching, painting, 3D models, culinary arts, mosaics, techniques of principles and elements of art. Evaluations are based on completion of projects and assignments as well as on art class expectations: participation, effort, and commitment to learning the craft of art.

Electronics/Engineering (counts towards Technology or Elective credit)

This class explores the basics of circuit design and electronics. Using a project-based design curriculum, students will build working circuits by studying and applying the principles of electricity and magnetism. Areas of focus include but are not limited to series and parallel circuits, simple motors, and robotics. Evaluations are based on completion of projects according to design constraints/criteria and corresponding assignments.

STUDENT AWARDS PRESENTATIONS

Good Character: recognizing students who demonstrate one or more of the character traits we focus on as part of our PRIDE program (Being **P**resent or **R**espectful, having **I**ntegrity, being **D**isciplined or showing **E**mpathy)

Honor Roll: 3.0 – 3.49 GPA, No D's/F's, 90% Attendance, 5 Tardies or less

Principal's List: 3.5-4.0 GPA, No D's/F's, 90% Attendance, 5 Tardies or less

Perfect Attendance: No absences (excused or unexcused) and less than 2 tardies in quarter

Student Achievement Award: Given to best overall academic student performance with:

ATTENDANCE INFORMATION:

(916) 632-3195 ~ Press #1 to report absences

Expectation of Parents:

- Schedule all medical and dental appointments outside of school hours whenever possible.
- Verify child's absence for any length of time by a phone call or a note.
- Excuse absence the same day as absence occurred (no later than 3 days).
- If sending child with a note: include date, time, parent signature and reason for absence.
- For safety reasons, if your child will be leaving campus for any reason, you must come to the Administration office and sign him/her out. Phone call excusals are not permitted.

Expectation of students:

- VHS is a Time on Task school. You must attend class every day to earn credits.
- For students arriving within five minutes of the start of their respective period, they should report to the assigned classroom. There, the classroom teacher will notify the student that they are being marked tardy.
- For students arriving later than five minutes after the start of their respective period, they must check in at the front office. There, they will receive a tardy slip and proceed to the assigned class.
- For students that arrive after missing one or more previous periods, they must check in at the front office.
- We strongly encourage students to arrive on campus no later than 8:50 AM and for those needing to arrive earlier, we have accommodations including the Student Hub.
- Victory High is a Closed Campus. Leaving without permission, for any reason, will be deemed a "cut".
- Students not attending class will have their Work Permit pulled (if deemed a "truant").
- Students are deemed to be a truant if absent for three days or more, three period absences on different days, three tardies of 30 minutes or more, or any combination thereof.
- Students deemed to be a "truant" are issued Attendance Letters and referred to Placer Juvenile Court.
- Students are deemed chronically absent if they miss 10% or more days of the days enrolled in school.
- Students must attend a full regular day in order to participate in scheduled extra-curricular activities.

STUDENT & SCHOOL INFORMATION

Cell Phones

An overwhelming amount of evidence suggests that many of the social-emotional issues our young adults are challenged with, are the direct result of the overuse of social media. Consistent with our Mission Statement, school-wide goals, and in order to maintain an environment that promotes academic achievement and authentic human connections, cell phones may not be used while in class.

- Cell phones must be put away and turned off during class unless directed by a teacher or supervising staff member.
- Students who inappropriately use their cell phone may have their phone confiscated by school personnel and assigned discipline. Confiscated cell phones will be held in the principal's office and available for student or parent pickup (depending on the circumstances) at the end of the day.
- Parents, if you need to reach your student during the day, please contact the office and a school representative will relay a message.
- Students must leave their cell phone with their respective teacher in order to receive a Hall Pass
- Cell phones may be used during Nutrition Break, lunch and during transition between classes.

Communication with Families:

- Student safety is of utmost importance here at Victory High. As a result of our continuous improvement process, if your child is either absent from a class or arrives to class more than 10 minutes late, you will receive an email and phone call informing you of the situation.
- In addition to email and phone, our district-wide communication system, will be used for a variety of communications.
- In the event of an emergency, Aeries information will be used to notify parents
 - Please ensure that all contact information on file is correct. To confirm (or make edits), please log into the RUSD Parent Portal or contact our office.

Emergency Contacts

Please keep information in Aeries current via the Aeries Parent Portal. Students will not be dismissed from school due to illness unless we are contacted by an individual identified in Aeries. Older siblings are not permitted to pick up a student unless noted in Aeries.

Counseling

Victory High School's counseling services strive to recognize the dignity and worth of each person and a respect for the differences that exist among individuals. Mrs. Dale is available by drop-in or appointment and is available to support academic, post-secondary and social-emotional needs.

Detention

Will be served on campus, during lunch time, from 12:20 to 12:45 PM. Students will be given lunch ordering priority and the opportunity to eat lunch during detention. Phones and other electronic devices are not permitted during detention.

On Campus Suspension (OCS)

Will be served on campus, for the entirety of the student's school-day. Work will be provided by teachers, to be completed by students. Phones and other electronic devices are not permitted during OCS.

Off Campus Suspension

Will be served at home, for the extent of the suspension.

Closed Campus/Cutting Class Policy

In order to maintain the safety of all students, Victory High is a closed campus. This means that at no time may any student exit campus without permission.

- Leaving without permission, for any reason, will be deemed a "cut" and students will lose their school credit for the day.
- Parents needing to check your child out for an appointment or illness, must come to the administration office to sign them out. **Phone call excusals are not permitted.**

Lunch

Students with more than four classes are required to remain on campus during the lunch period. Visit <http://goo.gl/VxnQQc> to load lunch accounts for your student.

- Lunch Delivery ~ to maximize teaching time and minimize disruption, parents; if you are bringing lunch to your child, it must be delivered to the administration office no later than 12:20 PM. A representative from the office will then notify your student that their lunch has arrived. Please do not deliver lunch directly to your student.

Bell Expectations

Bells will sound at the start and end of each period. At the sound of the start-bell, students are expected to be in class, either seated or as otherwise directed by the teacher.

- At the sound of the lunch-end warning bell, students are expected to conclude their current activities (eating, playing sports, participating in games, etc.) and in the five minutes prior to the 5th period start-bell, place trash in the receptacles, use the restroom, power off phones and proceed to their respective class.

Report Cards/Progress Reports

Progress Reports and Report cards are available electronically, via the Aeries Parent Portal shortly after the end of each quarter.

Parking Permits

To ensure that the parking lot is used only by RAEC students, parking here is by permit only. If you drive and need a parking permit, they are free and available at the administration office.

Guest Policy (Board Policy/Administrative Regulation 5142)

Student guests are not permitted at the Rocklin Alternative Education Center.

- All visitors, including parents, must sign in at the office and show proof of identity if needed.

Lost and Found

All articles found during the year are turned into the office. Items not claimed by the end of the year will be donated to a local charity.

Hall Passes

Students must have a hall pass if out of class for any reason. Hall pass will note the time/date/destination and must be signed by a teacher or faculty member.

School Sponsored Trips (Board Policy 6153)

Parent permission is mandatory for student field trip participation.

Textbooks/Materials

Students are held accountable for the textbooks, electronic devices and materials assigned to them. Students will be billed for replacement of lost or damaged books, Chromebooks and other school materials. Records, including diplomas and transcripts will be held until materials are returned and/or fees are paid.

Physical Education

Students requiring PE credits will participate and track physical activities outside of school hours.

PE credits shall be earned based on the following guidelines:

- Any physical exercise or activity conducted outside of school hours can be applied toward PE minutes.
- All minutes and related exercise or activity is required to be documented on the Monthly PE Log
 - Some examples include hiking, swimming, skateboarding, basketball, dancing, running, lifting weights and biking.
- Credits will be awarded based on the number of minutes spent on any one or more exercises or activities.
- 12 hours of exercise or related activity equates to one PE credit earned. Based on the number of weeks in the quarter, it is recommended that your child average 40 minutes per weekday or 200 minutes per week. Students may earn no more than 400 minutes per week and no more credits than are available in a particular quarter.

Medication & Immunizations (Board Policy 5141.21) (Must be updated prior to enrollment)

- All medication including non-prescription drugs require a signed release from parents and the attending physician in order for school personnel to hold the medicine on campus.
- Students are not allowed to carry any form of medication at any time while on campus except medications listed with a physician's note (e.g., Asthma Inhalant, Epinephrine and Epi Auto-injector).

Victory is not responsible for the loss or damage of any personal property including electronic devices, modes of transportation, clothing or instructional supplies belonging to the students.

Code of Conduct for Victory High School

All guidelines are intended to encourage regular attendance, good behavior and the opportunity to earn credits toward graduation. VHS follows all additional Education Codes related to discipline per California Department of Education.

- All suspensions result in Time on Task credits not being earned (both OCS and Off campus)
- All consequences increase progressively as repeat offenses occur.

Attendance

Absences equate to truancy, the consequences of which include missing fundamental instruction, losing credits toward graduation, loss of a work permit, referral to courts (per state law), fines, and potential loss of driver's license.

- Tardy: Every three tardies equates to the loss of one day's credit. Tardies may only be excused by a doctor's note. Three tardies, in the same class, equates to the loss of 1/12 class credit and may equate to a detention referral.

Leaving Campus

Students with more than four classes are required to stay on campus through lunch

- Leaving at lunch and returning: One day of Lunch Detention
- Leaving at lunch and not returning: Three days of Lunch Detention
- Leaving without checking out of office: Remaining classes = "cuts" regardless of if excused by parents.
- Trespassing on another campus during the school day: 1st Offense: Warning, 2nd: One day Lunch Detention.

Note: offenses in Save Mart/CVS Parking lot during the school day result in the same consequences as if occurring on campus.

Cell Phone/Electronic Devices

Cell phones cannot be used during class and must be powered off. If a student offends classroom policy:

- 1st Offense: Confiscated by administration and returned to student at the end of the school day
- 2nd Offense: Confiscated by administration and parents pick up at the end of the school day
- 3rd Offense: Parent conference and lunch detention

Cell phones may be used on campus before school, during Nutrition Break, lunch and between classes.

Driving and Parking Privileges

- Cars may not be visited during school day without permission from office personnel.
- Parking permits are available in the administration office, free of charge.
- Driving & violation of probationary license laws will result in citation by RPD and permit removal.

Bicycles and Skateboards

- Bicycles are to be stored and locked at the bike rack outside the Resource Center or room C1.
- Bicycles, skateboards and any motorized apparatus are not to be ridden on campus.

As a requirement of enrollment at Victory High School, please read, initial, and sign the VHS Handbook Parent Acknowledgement Form and return it to the Administration office.

DRESS AND GROOMING CODE (Board Policy 5132)

The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process. The major responsibility for dress and grooming is placed upon the student and the student's parents. The administration reserves the right to decide the appropriateness of the student's attire. Inappropriately dressed students will be expected to change clothing. In our dress code, we believe:

- Dress code policies will maximize educational opportunities and time spent learning as clothing should not create barriers to learning
- Reasons for conflict and inconsistent and/or inequitable discipline should be minimized whenever possible
- School staff will be trained and be able to use student/body positive language to explain the dress code to address code violations
- All students will be valued in their full identity and treated equitably; will be able to dress comfortably for school without fear of body shaming and unnecessary discipline; will understand student dress code expectations and that they are responsible for managing their own personal distractions while also honoring individual's clothing/self-expression.
- Students must wear:
 - Secured clothing that protects and covers personal body parts
 - Shirt – must have strap(s) that connect over at least one shoulder or around the neck with fabric in front, back and on the sides under the arms
 - The torso must be covered
 - Shirts must be able to stay up on their own
 - Bottoms – (pants or the equivalent) that completely cover the buttocks
 - Footwear – must have soles and be worn at all times
 - Clothing that maintains a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (tights/leotards), or PE (athletic attire/shoes)
- Students may wear:
 - Hats/hoods – hats are allowed on campus; however, students are required to respect the request of individual staff regarding the wearing of hats in the classroom
- Students cannot wear:
 - Visible underwear (visible waistbands, straps, or compression shorts worn under other clothing are not a violation)
 - Images or language depicting/suggesting drugs, alcohol, tobacco, vaping, or paraphernalia use (or any illegal item or activity)
 - Images or language representing hate speech, profanity, or prejudice
 - Images or language that depict weapons or violence or gang affiliation
 - Clothing, jewelry, and personal items with lewd, obscene or sexually explicit messages or pictures are prohibited
 - Any objects that obscure the face (except as religious observance or for health purposes)
 - Accessories that could be considered dangerous or could be used as a weapon
 - Swimsuits except as required in class or athletic practice and only in the are of campus necessary for the class or practice.

Uniform Complaint Procedures (<http://goo.gl/4uxGWf>)

Uniform complaint procedures were developed and established to handle complaints against the district claiming they have unlawfully discriminated against someone in a specific educational program that is conducted with state or federal funds.

What Programs are Covered? Consolidated Categorical Aid Program, Gifted and Talented Education (GATE), Adult Education, Child Nutrition Programs, Special Education Programs, School-Based Coordinated Programs, Any other categorical program benefiting from state or federal funds in which discrimination occurs based on: religion, age, gender, ethnicity, physical disability, or mental disability.

How to Submit a Complaint Any person, organization, or public agency concerned with a violation of state or federal regulations governing an educational program are to submit a written complaint to: Deputy Superintendent/Educational Services 2615 Sierra Meadows Drive, Rocklin, CA 95677, (916) 624-2428. The office will provide assistance to those who cannot complete a written complaint. The district assures confidentiality of the fact to the maximum extent possible. The district prohibits retaliation against anyone who files a complaint or anyone who participates in the complaint investigation process. Complainants are further advised that civil law remedies including, but not limited to, injunctions, restraining orders, or other orders, may be available to them.

FURTHER DISCIPLINARY PROTOCOL PER RUSD AND CA. ED CODE

Consequences of Violating Code of Conduct

(Includes all found in: <http://leginfo.legislature.ca.gov/>)

When a student is found to have violated a rule or broken a law, consequences will be determined by school officials and/or law enforcement officers. The particular consequences administered will be based on: a) the nature of the infraction; b) the policies of the school; d) the disciplinary history; and e) other relevant information. One or more of the following consequences may be applied: Student and/or parent conference, Student Study Team referral, campus restrictions, detention/work detail, suspension from school, revoke campus driving privileges, payment for damages, work permit revoked or denied, suspension from school activities, loss of extra and co-curricular participation, involuntary transfer to another class or session, searches, law enforcement intervention, loss of senior privileges and participation in graduation ceremony, and/or expulsion from the Rocklin Unified School District. Infractions deemed to be more serious than normal may result in administrative action beyond usual consequences.

Suspension/Expulsion (Board Policy 5144.1) (Education Code 48900)

Students who display inappropriate behavior may be subject to suspension as outlined in the California State Education Code 48900 and 48915. A student may be suspended or expelled for acts which are related to school activity or attendance while on the school grounds, while going to or coming from school, during the lunch period whether on or off campus, and during or while going to or coming from a school sponsored activity.

EDUCATION CODE, SECTION 48900: A student who has committed the following acts is subject to discipline by suspension or expulsion:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission

to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying Committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following. (1) While on school grounds. (2) While going to or coming from school. (3) During the lunch period whether on or off the campus. (4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids or abets, as defined in Sec. 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which

the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

EDUCATION CODE 48900.2: SEXUAL HARASSMENT: In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive education environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Add. Stats. 1992, Ch. 909).

EDUCATION CODE 48900.3: HATE VIOLENCE: In addition to the reasons specified in Sections 48900 and 48900.2 a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.

EDUCATION CODE 48900.4: HARASSMENT, THREATS, OR INTIMIDATION: In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class-work, creating an intimidating or hostile educational environment. A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity. It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

EDUCATION CODE 48900.5: REQUIRED OTHER MEANS OF CORRECTION/EXCEPTIONS: "At the very minimum...students who are threatened with removal from school, depriving them of the fundamental right to a publicly financed education, are entitled to notice of the grounds for the removal and an opportunity to be heard." (Goss v. Lopez) Suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

EDUCATION CODE 48900.6: DISCIPLINARY ACTION/COMMUNITY SERVICE: Instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, or the superintendent of schools, or the governing board, may require a pupil to perform community service on school grounds during non-school hours. For the purposes of this section "community service" may

include, but is not limited to, work performed on school grounds in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs. This section shall not apply to instance where suspension or expulsion is required by this article. (Add. Stats. 1995, Ch. 972).

EDUCATION CODE 48900.7: SUSPENSION OR EXPULSION FOR TERRORISTIC THREATS:

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.

(b) For the purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family. (Add. Stats. 1997, Ch. 405)

EDUCATION CODE 48900.8: SUSPENSION, EXPULSION, PARENT NOTIFICATION AND STATE DEPARTMENT OF EDUCATION REPORT:

For purposes of notification to parents, and for the reporting of expulsion or suspension offenses to the State Department of Education, each school district shall specifically identify, by offense committed, in all appropriate official records of a pupil each suspension or expulsion of that pupil for the commission of any of the offenses set forth in subdivisions (a) to (o), inclusive, of subdivision (a) of, or paragraphs (1) to (4), inclusive of subdivision (c) of, Section 48915. (Add Stats. 1997, Ch637).

EDUCATION CODE SECTION 48915:

(a) **Mandatory Recommendations, Permissive Expulsions:** Except as provided in subdivisions (c) and (e) the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:

(1) Causing serious physical injury to another person, except in self-defense.

(2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.

(3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 1053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (For second offense, any amount, expulsion recommendation is mandatory. (AR 5131.6)

(4) Robbery or extortion.

(5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

(b) **Dual finding required for 48915(a) and 48900(a), (b), (c), (d) and (e):** Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of section 48900.

A decision to expel shall be based on a finding of one or both of the following: (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct. (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(c) **Mandatory Expulsions (one year from date of expulsion):** Principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

- (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a fire arm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
- (2) Brandishing a knife at another person. As used in this section, “knife” means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade (any size) that locks into place, or a razor with an unguarded blade.
- (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. (any amount)
- (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
- (5) Possession of an explosive.

Canine Detection Services RUSD utilizes the services of a canine detection unit, at the Alternative Education Center, Rocklin and Whitney high school. This contract is designed to be a proactive/preventive measure to maintain safe, drug free campuses. The dog and handler team makes unannounced monthly visits to the schools, checking classrooms, other student-use buildings, and the parking lots. If the dog marks on an item “of interest”, administration is notified. Students interviewed and, if warranted subject to school discipline and possible arrest by the Rocklin Police Department.

SEXUAL HARASSMENT POLICY (Board Policy 5145.7)

Students in grades 4 through 12, disciplinary action may include suspension and/or expulsion: Unwelcome sexual flirtations or propositions. Sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions. Graphics verbal comments about an individual's body or overly personal conversation. Sexual jokes, stories, drawings, pictures, or gestures. Spreading sexual rumors. Teasing or sexual remarks about students enrolled in a predominantly single-sex class. Touching an individual's body or clothes in a sexual way. Limiting a student's access to educational tools. Purposefully cornering or blocking of normal movements. Displaying sexually suggestive objects. Any student who feels that he/she is being harassed should immediately contact the principal or designee or another District administrator in order to obtain a copy of BP & AR 1312.3-Uniform Complaint Procedures. Complaints of harassment can be filed in accordance with these procedures. A complete copy of Board Policy and Administrative Regulation 5145.7 is available in the school office.

48900.2 Suspension for sexual harassment In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment.